FAU
FLORIDA ATLANTIC UNIVERSITY
Dorothy F. Schmidt
College of Arts and Letters

Interfolio Workflow

Third Year, Promotion, Promotion and Tenure, Non-Tenure Track and SPE

1 • Administrator (Creates case)

2 • Candidate (Case is with candidate)

3 • Chairperson/Director (Ready for Review)
(for SPE, Chair is just passing to next step)

4 • Department Review & Written Recommendation

5 • Chairperson's/Director's Review, Written Recommendation & Certification (not for SPE)

6 • College Level Review & Written Recommendation (not for SPE)

7 • Dean's Letter of Evaluation, Written Recommendation & Certification (Close Case for Third and SPE)

8 • University P&T Committee (not for Third Year or SPE)

9 &10 • Provost's Review (not for Third Year or SPE)
• President's Letter & Close Case (not for Third Year or SPE)

9/10/2020